



# Online accounting



A guide for clients



## Online accounting

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BWM Online is our online bookkeeping and accounting service, operated by Twinfield, who are the European market leader in the area of online accounting. It provides a cost effective & totally accessible way for you to work with us. Because BWM Online works as a web application, users can access and exchange financial reports online anywhere and anytime via a secure internet connection.

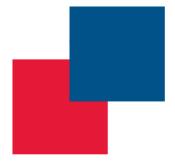
#### With BWM Online you get:

- · Exceptionally secure online accounting with built-in safeguards for client data
- The ability to assess the impact of business problems based on the most up-to-date information
- The advice to strategically grow and develop your business
- Safe login, even via your smart phone with SMS Secure Login. Next to your own password, you will be sent a unique access code with every login, only to be used once.

Under our expert guidance, BWM Online allows us to work with you seamlessly in processing your accounting records online, tailoring our involvement to suit your individual requirements. It integrates easily with your existing software packages. Some of the uses include:

- Invoices both sales & purchase
- Drillable reports drill down to the original transaction
- Online VAT submissions
- Credit management
- Self-auditing it matches as you go, no need for a reconciliation report





BWM online with Twinfield is a simple to use internet based interface, once we have set you up with a password you are able to log on from any internet enabled device:

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Here are example screen shots of just some of the many functions that can be carried out through BWM Online:

1. Data Entry Purchases

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#### 5. Online VAT

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#### 6. Menu of Bank Accounts

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#### 7. Extended Trial Balance

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	Opening balance	Transactions (Period 1 - 55)	Balances Y	ear-end adjustments	General Ledger bal
Total: Current assets		-12,300	-12,300		-1
Short term creditors					
Trade creditors					
2100 - Creditors Control Account (Accounts Payable)					
2000 - Apple		-3,178	-3,178		-
2001 - Blackberry		-312			
2002 - Google		-4,489	-4,489		-
2003 - FireFox		-9,000	-9,000		-
2004 - Safari		-4,249	-4,249		-
2005 - Hotmail		-5,210	-5,210		-
2006 - Outlook		-2,160	-2,160		-
2008 - Yahoo		-6,784	-6,784		-
2009 - Sky		-3,747	-3,747		-
2010 - Samsung		-5,736	-5,736		-
2013 - Howard Accountancy		-8,479	-8,479		-
2014 - Viking		-3,614			-
2019 - Floors & Units			General ledger trans		
2022 - Complete Car Lease			Supplier transaction	S	-
2031 - Any		-8,000			-
2034 - Units & Floors			Re-post		-15
Total: Trade creditors		-85,033	-85,033		-8
Wages		· · · · · · · · · · · · · · · · · · ·			
2220 - Net Wages		6,401	6,401		
	111				

#### **Virtual FD Service**

If required, BWM Online also provides a 'virtual finance director' service to give the same high-quality financial and business expertise to smaller businesses as enjoyed by larger companies who employ a Finance Director.